



## DIRECTIONS TO YORK COUNTY OFFICE

1700 George Washington Memorial Highway, Suite D  
York County, VA 23693  
(757) 898-0898

**From I-64:** (East or West), take the Route 17, George Washington Memorial Highway exit North toward Yorktown (258B). After passing through five traffic signals the office complex will be about another 1/4 mile ahead on your right.

**From Victory Blvd.:** Turn south onto Route 17, George Washington Memorial Highway (toward I-64). At the second traffic signal (Coventry Blvd.) make a U-turn, heading North on Route 17. The office complex will be about 1/4 mile ahead on your right.

**From Route 17 - North of Victory Blvd:** Proceed south on Route 17. Cross Victory Blvd. and proceed to the second traffic signal (Coventry Blvd.). Make a U-turn, heading North on Route 17. The office complex will be about 1/4 mile ahead on your right.

**Landmarks:** The office complex sits between the Royal Farms and Speedway gas station/convenience store. Look for a brick building with green awnings.

## DIRECTIONS TO GLOUCESTER OFFICE

Office is Open by Appointment Only

6558 Main Street, Suite 2  
Gloucester Courthouse, VA 23061  
(804) 824-9439

**From North of Gloucester:** Take George Washington Memorial Hwy / US-17 S toward Gloucester Courthouse. Left turn onto Business 17. Follow Business 17 partially around the courthouse circle, remaining on Business Route 17 (Main Street). 6558 Main St is on the right shortly after you exit the circle. Parking is available behind the building or on the street.

**From South of Gloucester:** Take George Washington Memorial Hwy / US-17 N toward Gloucester Courthouse. Right turn onto Business 17. Follow Business 17 through downtown. Office will be on your left, just prior to the courthouse circle. Parking is available behind the building or on the street.

**Landmarks:** We are located in the Morgan Building. The Good Life Kitchen is across the hall.

## **DIRECTIONS TO McLAWS OFFICE**

**Office is Open by Appointment Only**

**430 McLaws Circle, Suite 100  
Williamsburg, VA 23185  
(757) 645-4520**

From I-64 East or West: Follow 64 to VA-199 W via EXIT 242A toward Williamsburg/Jamestown. Once on 199, merge onto US 60 – Pocahontas Trail (toward Williamsburg / Busch Garden). Take the first right onto McLaws Circle. Go about a third of a mile; 430 McLaws Circle is on your left. When you enter the parking lot, look to the end of the parking lot. You will see a building with the name “Leebcor” on the top. Our office has a separate entrance to the right of the main entrance.

PLEASE COMPLETE TO THE BEST OF YOUR ABILITY  
Guardianship / Conservatorship

Your Name: \_\_\_\_\_

Seeking: Guardianship (Residential / Medical)    Conservatorship (Financial)    Both

Name of person needing G/C? \_\_\_\_\_

What is his or her relationship to you? \_\_\_\_\_

City/County of Residence? \_\_\_\_\_

How long has he or she lived in Virginia? \_\_\_\_\_

if less than 6 months, where else did they live? \_\_\_\_\_

Does the person needing G/C currently have the following docs? (if so, and if you have access to the documents, please bring to the appointment)

Durable Power of Attorney	Yes	No
Living Will or Medical POA	Yes	No
Trust	Yes	No

What medical issue is causing your concern? \_\_\_\_\_

\_\_\_\_\_

If capacity is an issue, it would be helpful for you to bring to the appointment an informal letter from his or her physician stating mental capacity / competency (not necessary for consult, but preferred and we will need if retained)

Reason seeking G/C?: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Is there a likelihood someone may fight this?                      Yes                      No

Name:

Name of Financial Institutions	Husband	Wife	Joint with Spouse	Joint with Other
Checking Accounts				
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
Savings Accounts				
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
Money Market Accounts				
	\$	\$	\$	\$
	\$	\$	\$	\$
Cert's of Deposit				
	\$	\$	\$	\$
	\$	\$	\$	\$
U.S. Savings Bonds (Total)				
	\$	\$	\$	\$
Stocks & Bonds & Brokerage Acc'ts				
	\$	\$	\$	\$
	\$	\$	\$	\$
Business Interests				
	\$	\$	\$	\$
Notes Receivable				
	\$	\$	\$	\$
Annuities				
	\$	\$	\$	\$
	\$	\$	\$	\$
Real Estate including Timeshares (Estimate fair market value)				
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
(Also note any mortgage)	\$	\$	\$	\$
IRA/401(k)/Keogh/SEP				
	\$	\$	\$	\$
	\$	\$	\$	\$
Vehicle 1-	\$	\$	\$	\$
Vehicle 2-	\$	\$	\$	\$
Pers. Prop. of Unusual Value	\$	\$	\$	\$

Other	\$	\$	\$	\$
Death Benefit of Life Insurance				
	\$	\$	\$	\$
	\$	\$	\$	\$
TOTAL	\$	\$	\$	\$
DEBTS OWED	Approx. amt.		Payoff sched.	Est. payoff date
GROSS MONTHLY INCOME				
Wages/Salary	\$			
Social Security Retirement	\$			
Social Security Disability (SSDI)	\$			
Supplemental Security Income (SSI)	\$			
Civil Service Pension	\$			
Military Retirement	\$			
VA Disability	\$			
Other Pension	\$			
Annuity Income	\$			
Interest & Investment Income	\$			
Other	\$			
TOTAL INCOME	\$			

Name:

Name of Financial Institutions	Respondent	Joint	Other
Checking Accounts			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Savings Accounts			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Money Market Accounts			
	\$	\$	\$
	\$	\$	\$
Cert's of Deposit			
	\$	\$	\$
	\$	\$	\$
U.S. Savings Bonds (Total)			
	\$	\$	\$
Stocks & Bonds & Brokerage Acc'ts			
	\$	\$	\$
	\$	\$	\$
Business Interests			
	\$	\$	\$
Notes Receivable			
	\$	\$	\$
Annuities			
	\$	\$	\$
	\$	\$	\$
Real Estate including Timeshares (Estimate fair market value)			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
(Also note any mortgage)	\$	\$	\$
IRA/401(k)/Keogh/SEP			
	\$	\$	\$
	\$	\$	\$
Vehicle 1-	\$	\$	\$
Vehicle 2-	\$	\$	\$



Pers. Prop. of Unusual Value	\$	\$	\$
Other	\$	\$	\$
Death Benefit of Life Insurance			
	\$	\$	\$
	\$	\$	\$
TOTAL	\$	\$	\$
DEBTS OWED	Approx. amt.		Payoff sched.
GROSS MONTHLY INCOME			
Wages/Salary	\$		
Social Security Retirement	\$		
Social Security Disability (SSDI)	\$		
Supplemental Security Income (SSI)	\$		
Civil Service Pension	\$		
Military Retirement	\$		
VA Disability	\$		
Other Pension	\$		
Annuity Income	\$		
Interest & Investment Income	\$		
Other	\$		
TOTAL INCOME	\$		

«END IF»

«END IF»